

SETTLING INTO NURSERY POLICY

We want children to feel safe and happy in the absence of the parents, to recognise adults as a source of authority, help and friendship and to be able to share with their parents afterwards the learning experiences enjoyed in the Nursery. We also want parents to feel welcome and involved from the beginning, in order to accomplish this we:

- Encourage parents to visit the Nursery with their child during the week before an admission is planned, or on more occasions from the parents' wishes, this is to enable the child to become familiar with the environment, staff and other children before they start.
- Introducing flexible admission procedures, if appropriate, to meet the needs of individual families and children.
- A questionnaire is completed from the room the child will be in, by parents so that staff have some knowledge of the child beforehand.
- Parents have a variety of choices to settle their child into nursery as follows: Have trial days before the child starts nursery
- Stay for a period of time then leave the child for the rest of the session, when they are then given the telephone number and are encouraged to ring to see if their child is settling in.
- Time is then gradually built up until the child is left for all of the session. Each child is an individual with his/her own needs.
- Or leave their child on arrival and telephone later.
- A good idea to help your child to settle is to leave an item of yours with your child (as a comforter and reminder that you will be back to collect them) e.g. key ring, old handbag, purse etc.
- No parent is allowed to 'SNEAK OFF' our policy is to say good-bye to your child, then they know that you will be back to collect them **(REMEMBER WE ARE STRANGE. THE ENVIRONMENT IS STRANGE).**